











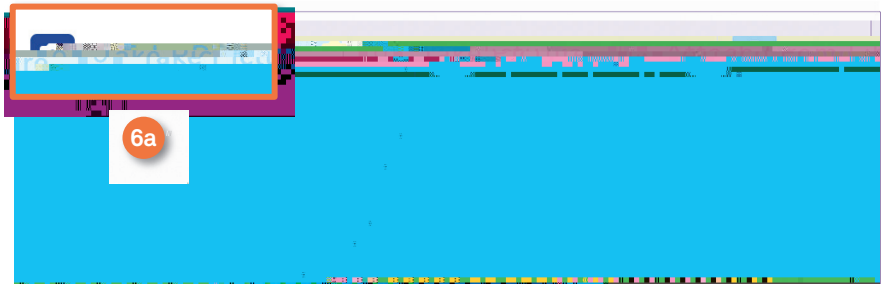
# O&M TECHNICIANS & SUPERVISORS CREATE A SERVICE REQUEST

## DIRECTIONS:

**6** Optional: Add a photo to the Service Request.

**6a** Tap the **Take Picture** button.

**6b** Use the camera application to take a photo of the problem.



### INFORMATION

Photos are required to submit a Service Request.

### IMPORTANT

Photos taken from a device using **FC Mobile (OTG)** will be automatically taken with the camera roll. If you use the camera application to take a photo, use the camera application to take a photo and select **Attach from Library** to add a photo to the Service Request.

**7** From the **Create Facilities Request** screen, tap **Next**.

**7** Tap the **Create Request** button.

