

# JOB COST RELATED FIELDS

Provides guidance on how to identify job cost related fields on a Work Task Record in Facilities Connect.

## d GETTING STARTED

This job aid begins on a Work Task record. For more information searching for or navigating to Work Tasks, please refer to previous job aids.

### DIRECTIONS:

1

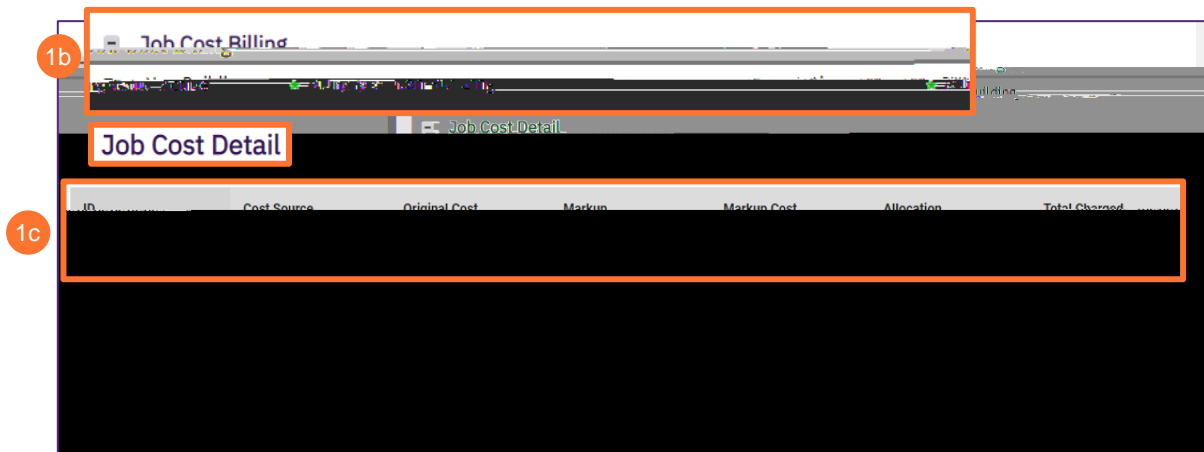
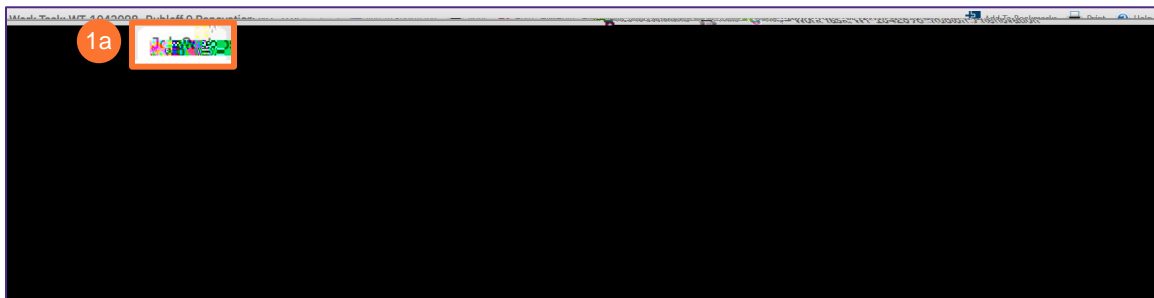
From the Work Task record,

1a Navigate to the **Job Cost** tab.

Scroll to the bottom of the page:

1b **Job Cost Billing:** includes the **Billing Type** and **Billing Status**.

1c **Job Cost Detail:** Allows you to search through all the job cost information for the Work Task.







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